



JSM Accounting Group

"With you, through every stage"

## 4 Week Substantiation for Mobile Phone Usage

*Each day at 100% usage is still only a percentage of your overall usage.*

*Please complete this 4 week log or provide an itemised bill so we can ascertain the correct percentage of mobile phone usage with your claims.*

		<b>Monday</b> 14.5%	<b>Tuesday</b> 14.5%	<b>Wednesday</b> 14.5%	<b>Thursday</b> 14.5%	<b>Friday</b> 14.5%	<b>Saturday</b> 14%	<b>Sunday</b> 14%
Week 1 ____ TO ____	App Access Times							
Total Number of Calls								
Number of Work Related Calls								
Week 2 ____ TO ____	App Access Times							
Total Number of Calls								
Number of Work Related Calls								
Week 3 ____ TO ____	App Access Times							
Total Number of Calls								
Number of Work Related Calls								
Week 4 ____ TO ____	App Access Times							
Total Number of Calls								
Number of Work Related Calls								