



JSM Accounting Group

"With you, through every stage"

4 Week Diary to Record Work from Home Hours for Internet Usage/Home Office Usage

Please include start and finish times, advise of lunch break(s), and include the total amount of hours.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total Hours
Week 1 ____ TO ____								
Week 2 ____ TO ____								
Week 3 ____ TO ____								
Week 4 ____ TO ____								



JSM Accounting Group

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